

GOVERNMENT OF ANDHRAPRADESH  
DEPARTMENT OF TECHNICAL EDUCATION

Office of the  
Commissioner of Technical Education  
Andhra Pradesh: Hyderabad

Cir.Memo. No:C1/5084/2015.

Date: 11-09-2015

Sub: TE-Estt – APTES – Transfers of Employees – Lifting of Ban on transfers – Merit list of staff – Vacancy position – list of staff who have completed 5 years station service communicated – obtain objections or requests if any from staff and upload – Transfer Schedule – Request to attend - Reg  
Ref: 1. Govt.Memo.No.4369/TE.A1/2015-1, DT: 19-05-2015 of the HE (TE-A1) Dept., along with GO Ms.No.57, Finance (HR.1) Dept.DT:18-05-2015  
2. G.O.Ms.No.98. Fin (H,RI) Dept. dt:04-08-2015  
3. Go, RT. No. 410 HE (TE.A1)Dept, DT:20-08-2015

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In the GO reference 3<sup>rd</sup> cited above, Government has issued guidelines for transfer of employees working in Technical Education Department for the year 2015-2016.

In this regard, the option forms and required information obtained from the institutions. Therefore, all the Principals of Government of polytechnics/institutions in the state are informed that the merit lists in all cadres and all Branches, vacancy position, the list of staff who have completed 5 or more years of station service, Retirement list and staff working against other posts etc., as per GO are placed in department website. Hence, all the Principals are requested to inform the same to all the concerned to verify the merit order and vacancies. The Principals are requested to obtain objections if any and upload the same on or before 12-09-2015 by 2-00 PM to the 'E- mail ID [venkataraozte@gmail.com](mailto:venkataraozte@gmail.com) to make necessary corrections as per the objections if they are within the guide lines of the said G.O, and therefore, vacancies may vary depending on objections and also on administrative grounds.

The Principals are also requested to obtain the phone numbers of all staff members and keep ready with the Principals to contact them in exigency.

The Transfer Schedule to affect the transfers is given below. Hence, the Principals are requested to attend the counseling compulsorily on both days and also requested to give directions to all staff who have opted for transfer, who have completed 5 (or) more years station service and who are working against other posts, working on supernumerary posts and working on deputation to attend counseling on the dates shown in the schedule cadre wise.

All the principals and staff should attend the video counseling at the respective district head quarters or where video counseling facility is available. The principals are requested to keep ready sufficient option forms with them.

**TRANSFER SCHEDULE**

S.No	Date of Video Counseling	Transfer to Whose counseling is being effected (Category)
1	14-09-2015 9.00 AM 11.00 AM	Principals, Head Of Section, Senior Lecturers in all Branches, Work shop superintendents, Administrative Officers/Hostel Superintendents, Physical Directors, Librarians and Office Superintendents/Hostel Managers
2	15-09-2015 9.00 AM	Lecturers in all Branches, Work shop staff, Electricians, Senior Assistants, Junior Assistants and Drivers

En: As above

To

All the Principals of Government Polytechnics / Institutions in AP for necessary action.  
Copy to the RJD Tirupati and Kakinada for information.  
Copy to the Secretary, SBTET, A.P, Hyd.  
Copy to the file

  
COMMISSIONER